

REQUEST FOR
INFORMATION
(RFI)

City of Austin; Austin
Resource Recovery - Finance
Solicitations

Solicitation No:
RFI 1500 SW6002,
Landfill Criteria for
Landfill Eligibility

Central Purchasing,
124 W 8th. Austin, TX 78701
Room/Suite 308

TUESDAY,
JANUARY
29, 2019
@ 2:00PM

TRAVIS COUNTY LANDFILL

Rafael Arocho, District Manager
9600 FM 812. Austin, TX 78719
C: 985-860-5536 | E: rafael.arocho@wasteconnections.com





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Solicitation No: RFI 1500 SLW6002, Landfill
Criteria Matrix for Landfill Eligibility
City of Austin, Texas
January 29, 2019 @ 2:00PM CST.

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CITY OF AUSTIN, TEXAS
Request for Information (RFI)
Cover Sheet



SOLICITATION NO: RFI 1500 SLW6002, Landfill Criteria Matrix for Landfill Eligibility

COMMENTS DUE: 2:00 PM (Central Time), Tuesday, January 29, 2019

The purpose of this Request for Information ("RFI") is to gather responsive data from permitted landfill operators ("Landfill Operators") to establish eligibility to receive municipal solid waste ("MSW") controlled by the City of Austin ("City"). The goal of this process is to ensure that Landfill Operators competing for City contracts adhere to the best operational practices of landfill management.

IMPORTANT: The City will use responses to this RFI to establish landfills eligible to receive City-controlled MSW. Responses will be scored based on the Landfill Criteria Matrix ("Matrix") to develop a list of landfills eligible to receive City-controlled MSW as part of the City procurement process. Future procurements will restrict contract awards to processors and haulers that use only eligible landfills. Any permitted landfill operator who wishes to process or accept City-controlled MSW must complete and submit this RFI in accordance with the guidelines below to be considered for eligibility as a disposal site for City-controlled MSW.

Note that the responsiveness and eligibility of Landfill Operators may also affect contract eligibility for trash haulers. Eligibility decisions will exclude consideration of the disposal and hauling of residuals resulting from the processing of City-controlled recyclables or compostable material.

SUBMISSION OF RESPONSES: All completed responses to this RFI are due by Tuesday, January 29, 2019 at 2:00 PM (CT). To be considered for eligibility, Landfill Operators must submit all answers, comments, questions, and suggestions with this cover sheet via email to ARR.Solicitations@austintexas.gov and hardcopy mailed to City of Austin; Austin Resource Recovery – Finance Solicitations; P.O. Box 1088; Austin, TX 78767; by the due date and time above.

All material submitted to the City becomes public property and is subject to the Texas Open Records Act upon receipt. No information submitted in response to the RFI should contain proprietary and/or confidential information.

The undersigned ("Respondent"), by their signature, acknowledges that they are authorized to represent the organization below. The Respondent, by submitting and signing below, acknowledges that this request is not a solicitation and will not result in a contract award. Additionally, the undersigned also certifies that the statements and information contained in these documents are true, accurate, and complete.

Signature of Person Authorized to Sign

Christopher Thomas, Division Vice President
Signer's Name and Title (Please Print)

Company Name: Texas Regional Landfill Company, LP

Address: 9600 FM 812.

City, State, Zip Code: Austin, Texas 78719

Phone No. () Office: 512-243-6300

Mobile: [REDACTED]

Email Address: christopher.thomas@wasteconnections.com

1.0 BACKGROUND

In March 2017, the City Council approved Resolution No. 20170323-055 to form a Waste Management Policy Working Group (“Working Group”) to examine waste management and biosolids policy issues and contracts. The Working Group recommended the development of criteria in the form of a matrix to help identify Landfill Operators eligible for City contracts involving City-controlled MSW. The resulting Matrix is intended to ensure that Landfill Operators and haulers competing for City contracts are adhering to best operational practices relating to carbon footprint, environment, safety, community impact, and social equity.

2.0 LANDFILL SCORE PROCEDURE

- 2.1 The City will determine a score (“Landfill Score”) for each Landfill Operator using the criteria and measurements described in the Matrix. NOTE: Please reference the Matrix. The scores for Matrix Items 1a, 2a, and 3b will be based on publicly available information from local, state, or federal public agencies and on the Landfill Operator’s responses to this RFI.
- 2.2 The Landfill Score will apply only to the landfill operations that will be receiving MSW (Type I or Type IV landfills) as part of a City procurement. The Landfill Score does not apply to industrial, hazardous, or construction debris materials.
- 2.3 All Respondents will receive notification on their eligibility status from the City within 90 calendar days after the closing date of the RFI. Eligible Landfill Operators will be included on a landfill eligibility list (“Eligibility List”) attached to future procurements that include the disposal of City-controlled MSW.
- 2.4 Protest Procedure
 - 2.4.1 The Landfill Operator may only protest their own score and must file written notice of their intent to protest their own score within four calendar days of the date that the score was sent to the Landfill Operator. If the Landfill Operator does not file a written notice of intent within this time, they have waived all rights to protest their eligibility.
 - 2.4.2 The Landfill Operator must file their written protest within fourteen calendar days of the date that the score was sent to the Landfill Operator. All protests must be concise and presented logically and factually to help with the City’s review. All protests must be submitted in writing and include the following information:
 - A. The Landfill Operator’s name, address, telephone, and fax number;
 - B. The solicitation number; and
 - C. A detailed statement of factual grounds for the protest, including copies of any relevant documents.
 - D. The relief that the Landfill Operator is requesting.
 - 2.4.3 When the City receives a timely written protest, City staff (“staff”) will determine whether the grounds for the protest are sufficient. If the City decides that the grounds are sufficient, staff will schedule a protest hearing with an independent hearings officer. If staff determines that the grounds are insufficient, the City will notify the Landfill Operator of that decision in writing.
 - 2.4.4 The protest hearing is informal and is not subject to the Open Meetings Act. The purpose of the hearing is to give the Landfill Operator a chance to present their case; it is not an adversarial proceeding. Those who may attend from the City are: representatives from Austin Resource Recovery, the Department of Law, the Purchasing Office, and other appropriate City staff. The Landfill Operator may bring a representative or anyone else

that will present information to support the factual grounds for their protest to the hearing.

- 2.4.5 A decision will usually be made within fifteen calendar days after the hearing. The City will send the Landfill Operator a copy of the hearing decision after the appropriate City staff have reviewed the decision.
- 2.5 The Matrix for Type I landfill disposal will have a maximum score of 100 points. The Matrix for Type IV landfill disposal will have a maximum score of 80 points. On each list, landfills with scores within 25 points of the highest scoring landfill would be eligible to receive City-controlled MSW. For criteria that don't apply to a landfill (for example, an out-of-state landfill subject to another state's landfill regulations or new landfills with no compliance history), the Austin Resource Recovery ("ARR") Director will determine alternative equivalent measures. Any procurements for these services would restrict bidders to using only eligible landfills.
- 2.6 Landfills with a current unsatisfactory compliance rating from the Texas Commission on Environmental Quality ("TCEQ") or similar out-of-state agency, or an enforcement order, court order, consent decree, or criminal conviction related to United States Environmental Protection Agency ("US EPA") or TCEQ violations, or placed on the EPA's National Priority List ("NPL") shall not be eligible to receive City-controlled MSW until the violation is fully remediated and the operation is fully compliant with the EPA and TCEQ or similar out-of-state agency.
- 2.7 The resulting Landfill Operator eligibility will remain in effect until the City releases a new Eligibility List resulting from a future landfill eligibility RFI. Once a contract has been awarded to an eligible Landfill Operator, changes in future Landfill Scores will not affect that contract unless the change is due to an infraction listed in section 2.6 above.

3.0 RESPONSE REQUIREMENTS

- 3.1 Any Landfill Operator who wishes to be considered for eligibility and considered in future procurements for processing City-controlled MSW must respond in writing with all information requested in Sections 4 and 5 and submit the responses in accordance with guidelines herein. Landfill Operators shall submit responses in both electronic and hardcopy format. Should conflicting information be submitted, the electronic information will supersede hardcopy information.
 - 3.1.1 Electronic Responses: Electronic responses to the RFI shall be submitted:
 - A. With responses separated by file folder for the information requested in Section 4 (Basic Information, Company Overview, Landfill Location, Landfill Compliance, and Alternative Equivalent Measures);
 - B. With responses separated by file folder for each scoring question in Section 5 (example: Section 5, I. **Matrix Item 1b**); and
 - C. To the following e-mail address: ARR.Solicitations@austintexas.gov.
 - 3.1.2 Hardcopy Responses: Hardcopy responses to the RFI shall be submitted:
 - A. In a three-ring binder with a minimum size of 8.5"x11";
 - B. With responses separated by tabs for the information requested in Section 4 (Basic Information, Company Overview, Landfill Location, Landfill Compliance, and Alternative Equivalent Measures);
 - C. With responses separated by tabs for each scoring question in Section 5 (example: Section 5, I. **Matrix Item 1b**); and

- D. By delivery service to the following mailing address: City of Austin; Austin Resource Recovery – Finance; P.O. Box 1088; Austin, TX 78767.

4.0 LANDFILL OPERATOR QUESTIONS

- 4.1 To be considered for eligibility, the Landfill Operator must provide the information requested below in their response to this RFI.

4.1.1 **Basic Information**

The Landfill Operator must provide their:

- A. Company Name;
- B. Company Physical Address;
- C. Contact Name and Title;
- D. Contact Phone; and
- E. Contact Email Address.

4.1.2 **Company Overview**

The Landfill Operator must provide a description of their company's landfill operations history and include a description of the relevant Type I and/or Type IV services provided.

4.1.3 **Landfill Location**

The Landfill Operator must provide distance of location of landfill operations to Austin City Hall located at 301 W 2nd St, Austin, TX 78701.

4.1.4 **Landfill Compliance**

The Landfill Operator must list any current unsatisfactory compliance rating from the TCEQ or similar out-of-state agency, or an enforcement order, court order, consent decree, or criminal conviction related to EPA or TCEQ violations, or placement on the EPA's NPL.

4.1.5 **Alternative Equivalent Measures**

The Landfill Operator must provide a description of landfill operations subjects that may require the ARR Director to determine alternative equivalent measures. These may include an out-of-state landfill accountable to another state's landfill regulations or new landfills with no compliance history.

5.0 LANDFILL MATRIX CRITERIA

To be considered for eligibility for Type I and/or Type IV services, the Landfill Operator must provide the information requested below in their response to this RFI.

5.1 **Scoring Questions for Type I Services**

Please reference the Matrix for criteria, description, measure, and points awarded. Please include citations for all data submitted. The Landfill Operator must:

- A. **Matrix Item 1a:** Provide information on the most recent landfill gas emissions and total waste in place reported in the US EPA's Facility Level Information on Greenhouse Gases Tool ("[US EPA FLIGHT](#)") using the smaller value derived from using HH6 or HH8 calculation methods. (Reference *Notes* in the Matrix for more information.)
- B. **Matrix Item 1b:** Provide information on the landfill's use of carbon-free fuels, power, or energy for its landfill fleet or other uses separate from on-site use of landfill gas ("LFG"). This includes

but is not limited to solar, wind, hydrogen, or electric technology. The use of electric vehicles and carbon-free energy is preferred over carbon-based energy sources.

- C. **Matrix Item 1c:** Provide information on the current uses of LFG. This does not include waste-to-energy technologies, except for normally occurring landfill gas-to-energy, not including bioreaction. For example, the Landfill Operator could use LFG to produce electricity, fuel vehicles, or space heating, or it could be fed into a natural gas line for off-site use. (Reference *Notes* in the Matrix for more information.)
- D. **Matrix Item 2a:** Provide the landfill's environmental [Compliance History](#) for the most recent 5-year rating period (based on records at the TCEQ or other appropriate environmental regulatory agency). (Reference *Notes* in the Matrix for more information.)
- E. **Matrix Item 2b:** Provide a detailed list of activities that promote zero waste and waste diversion. (Reference *Measure* in the Matrix for this item for a list of scored categories.)
- F. **Matrix Item 3a:** Provide information on the injury and illness incident rate for the past five years. (Reference *Notes* in the Matrix for more information.)
- G. **Matrix Item 3b:** Provide OSHA's most recent [Severe Injury Reports](#) and Occupational Safety and Health Administration's ("OSHA") [Fatality Inspection Data](#) for the past five years. (Reference *Notes* in the Matrix for more information.)
- H. **Matrix Item 4a:** Provide documentation on affirmative hiring and diversity advancement policies.
- I. **Matrix Item 4b:** Provide documentation on the number and percentage of all full-time, non-exempt landfill employees earning at least the current living wage and receiving health care protection as set by the City for its contracts. (Reference *Notes* in the Matrix for more information.)

5.2 Landfill Criteria Matrix: Scoring Questions for Type IV Services

Please reference Matrix for criteria, description, measure, and points awarded. Please include citations for all data submitted. The Landfill Operator must:

- A. **Matrix Item 1b:** Provide information on the landfill's use of carbon-free fuels, power, or energy for its landfill fleet or other uses separate from on-site use of LFG. This includes but is not limited to solar, wind, hydrogen, or electric technology. The use of electric vehicles and carbon-free energy is preferred over carbon-based energy sources.
- B. **Matrix Item 2a:** Provide the landfill's environmental [Compliance History](#) for the most recent 5-year rating period (based on records at the TCEQ or other appropriate environmental regulatory agency). (Reference *Notes* in the Matrix for more information.)
- C. **Matrix Item 2b:** Provide a detailed list of activities that promote zero waste and waste diversion. (Reference *Measure* in the Matrix for this item for a list of scored categories).
- D. **Matrix Item 3a:** Provide information on the injury and illness incident rate for the past five years. (Reference *Notes* in the Matrix for more information.)

E. **Matrix Item 3b:** Provide OSHA's most recent [Severe Injury Reports](#) and OSHA's [Fatality Inspection Data](#) for the past five years. (Reference *Notes* in the Matrix for more information.)

F. **Matrix Item 4a:** Provide documentation on affirmative hiring and diversity advancement policies.

G. **Matrix Item 4b:** Provide documentation on the number and percentage of all full-time, non-exempt landfill employees earning at least the current living wage and receiving health care protection as set by the City for its contracts. (Reference *Notes* in the Matrix for more information.)

6.0 COMMENTS, QUESTIONS, AND SUGGESTIONS FOR THE CITY

6.1 Please provide any additional comments, questions, or suggestions that would be helpful in maintaining, improving, distributing, and scoring the Matrix.

6.2 The City reserves the right to alter or completely abandon this landfill eligibility process at any time in the future for any reason as deemed to be in the best interest of the City.



Staff Landfill Criteria (Type I)

Objective?	Criteria	Description & Measure	Pts
	1 Carbon Footprint	<p>INTENT: Minimize the generation of landfill gas and beneficially use what is produced in ways that replace carbon-based energy sources.</p>	25
Y	1a Estimated landfill gas collection emissions	<p>Description: The Landfill Operator shall provide information on the most recent landfill gas emissions and total waste in place reported in the US EPA's Facility Level Information on Greenhouse Gases Tool (US EPA FLIGHT) using the smaller value derived from using HH6 or HH8 calculation methods. (See Notes, below.)</p> <p>Measure: For purposes of this criterion, "normalized emissions" are equal to a landfill's annual Landfill Gas Emissions (mTCO2e) divided by its total Waste In Place (metric tons), using the smaller value derived from using HH6 and HH8 calculation methods. The normalized emissions will be compared to all the active landfills listed by the Texas Commission on Environmental Quality (TCEQ) in the Alamo Area Council of Governments, Capital Area Council of Governments, Houston-Galveston Area Council, and North Central Texas Council of Governments and group the landfills. The Landfill Operator will receive all of the available points if its landfill's normalized emissions are in the lowest third of the normalized emissions and half of the available points if its normalized emissions are in the middle third. An operator of a new landfill that is not required to report to US EPA FLIGHT will receive full credit but only in its first two years of operation.</p>	18
Y	1b Onsite use of carbon-free energy	<p>Description: The Landfill Operator shall provide information on its use of carbon-free fuels, power, or energy for its landfill fleet or other uses separate from a landfill's onsite use of landfill gas. This includes but is not limited to solar, wind, hydrogen, or electric technology. Use of electric vehicles and carbon-free energy sources is preferred over carbon-based energy sources.</p> <p>Measure: The Landfill Operator will receive full credit for any carbon-free energy use at the landfill.</p>	5
Y	1c Landfill gas beneficial use	<p>Description: The Landfill Operator shall provide information on its current uses of its landfill gas. This does not include waste-to-energy technologies, except for normally occurring landfill gas-to-energy, not including bioreaction. For example, the Landfill Operator could use landfill gas to produce electricity, fuel vehicles, or generate space heating, or the landfill gas could be fed into a natural gas line for onsite use.</p> <p>Measure: The Landfill Operator will receive full credit for landfill gas beneficial use at the landfill. An operator of a new landfill that is not required to report to US EPA FLIGHT will receive full credit but only in its first two years of operation.</p>	2
	2 Environmental, Zero Waste, and Sustainability	<p>INTENT: Minimize negative impacts to the environment and implement positive ones.</p>	25
Y	2a Permit compliance	<p>Description: The Landfill Operator shall provide the landfill's environmental Compliance History for the most recent five-year rating period (based on records at the Texas Commission on Environmental Quality or other appropriate environmental regulatory agency). (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit for achieving a High Compliance rating for the most recent five-year rating period. The landfill will receive no credit for a Satisfactory.</p>	10

Y	2b	Zero Waste / beneficial waste diversion	<p>Description: The Landfill Operator shall submit a detailed list of activities that promote zero waste and waste diversion.</p> <p>Measure: The Landfill Operator will receive three points for each of up to five of the following onsite activities that reduce annual disposal of at least one hundred tons of reusable, recyclable, or compostable materials or products consistent with the Austin Resource Recovery Master Plan. An operator of a new landfill will receive credit for planned onsite activities with a waiver of annual disposal tonnage reduction, but only in its first year of operation:</p> <ol style="list-style-type: none"> 1. Large-scale drop-off or buyback of source-separated products or materials for reuse or recycling 2. Large-scale grinding of landscape debris or wood scrap for non-fuel uses 3. Large-scale composting of organic materials 4. Reclamation of materials from processing mixed construction or demolition debris for reuse or recycling 5. Reclamation of products or materials for reuse or recycling 6. Other activity diverting significant quantities for reuse, recycling, mulch, or composting 	15
3 Operational Safety			INTENT: Minimize the safety risk to the landfill's employees and others onsite.	25
Y	3a	Safety record	<p>Description: The Landfill Operator shall provide information on its injury and illness incident rate for the past five years. The City will review the most recent Bureau of Labor Statistics (BLS) annual report of Occupational Injury and Illness Incidence Rates by industry. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit if its most recent incident rate is less than or equal to the total incidence rate for solid waste landfills nationwide in the most recent BLS report.</p>	10
Y	3b	Onsite fatalities or catastrophes	<p>Description: The Landfill Operator shall provide OSHA's most recent Severe Injury Reports and OSHA's Fatality Inspection Data for the past five years. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit for having no severe injuries, fatalities, or catastrophes within the past five years.</p>	15
4 Community Impact and Social Equity			INTENT: Support and minimize harm to potentially impacted neighboring communities and provide equitable compensation and advancement opportunities.	25
Y	4a	Workforce diversity policy	<p>Description: The Landfill Operator shall provide documentation of affirmative hiring and diversity advancement policies.</p> <p>Measure: The Landfill Operator will receive all available points for providing documentation of affirmative hiring (including a Fair Chance hiring policy) and diversity advancement policies within the landfill operations.</p>	15
Y	4b	Living wage and benefits	<p>Description: The Landfill Operator shall provide documentation on the number and percentage of all its full-time, non-exempt landfill employees earning at least the current living wage and receiving health care protection as set by the City for its contracts. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive credit if all of its full-time, non-exempt employees earn at least the current living wage and receive health care protection as set by the City for its contracts.</p>	10

NOTES:

Criteria 1a. The Facility Level Information on Greenhouse Gases Tool (US EPA FLIGHT [ghgdata.epa.gov/ghgo/main.do](#)) provides access to greenhouse gas data reported to EPA by large emitters, facilities that inject CO2 underground, and suppliers of products that result in GHG emissions when used in the United States. In general, facilities that directly emit 25,000 metric tons of carbon dioxide equivalent or more per year are required to submit annual reports to EPA.

Criteria 2a. TCEQ determines a compliance rating for each facility annually based on inspections and complaint investigations. Ratings are maintained on a five-year rolling schedule and are classified as High, Satisfactory, or Unsatisfactory with a numerical rating that fits into each of these compliance tiers. See [www.tceq.texas.gov/compliance/enforcement/compliance-history](#).

Criteria 3a. See the nonfatal injury and illness rates by industry published by the Bureau of Labor Statistics at [www.bls.gov/iif](#) for private industry solid waste landfills (NAICS 5622212). Nationally, solid waste landfills reported an incidence rate for nonfatal occupational injuries and illnesses of 4.9 in 2016.

Criteria 3b. See OSHA's [Severe Injury Reports](#) at [www.osha.gov/severeinjury/index.html](#) and OSHA's [Fatality Inspection Data](#) at [www.osha.gov/dep/fatcat/dep_fatcat.html](#).

Criteria 4b. The Austin City Council established a Living Wage for certain contractors by adopting Resolution No. 20160324-020 ([www.austintexas.gov/edims/document.cfm?id=250908](#)). See the [Living Wage](#) for contracts executed during the City's current fiscal year per hour at [www.austintexas.gov/faq/what-cities-living-wage](#). In addition, per a Supplemental Bid Document for Living Wage and Benefits, contractors must offer health insurance with optional family coverage for applicable Contractor employees.



Staff Landfill Criteria (Type IV)

Objective?	Criteria	Description & Measure	Pts
	1 Carbon Footprint	<p>INTENT: Minimize the generation of landfill gas and beneficially use what is produced in ways that replace carbon-based energy sources.</p> <p>Description: The Landfill Operator shall provide information on its use of carbon-free fuels, power, or energy for its landfill fleet or other uses separate from a landfill's onsite use of landfill gas. This includes but is not limited to solar, wind, hydrogen, or electric technology. Use of electric vehicles and carbon-free energy sources is preferred over carbon-based energy sources.</p> <p>Measure: The Landfill Operator will receive full credit for any carbon-free energy use at the landfill.</p>	5
	1b Onsite use of carbon-free energy		5
	2 Environmental, Zero Waste, and Sustainability	<p>INTENT: Minimize negative impacts to the environment and implement positive ones.</p> <p>Description: The Landfill Operator shall provide the landfill's environmental Compliance History for the most recent five-year rating period based on records at the Texas Commission on Environmental Quality or other appropriate environmental regulatory agency. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit for achieving a High Compliance rating for the most recent five-year rating period. The landfill will receive no credit for a Satisfactory.</p>	25
Y	2a Permit compliance		10
	2b Zero Waste / beneficial waste diversion	<p>Description: The Landfill Operator shall submit a detailed list of activities that promote zero waste and waste diversion. annual disposal of at least one hundred tons of reusable, recyclable, or compostable materials or products consistent with the Austin Resource Recovery Master Plan. An operator of a new landfill will receive credit for planned onsite activities with a waiver of annual disposal tonnage reduction, but only in its first year of operation:</p> <ol style="list-style-type: none"> 1. Large-scale drop-off or buyback of source-separated products or materials for reuse or recycling 2. Large-scale grinding of landscape debris or wood scrap for non-fuel uses 3. Large-scale composting of organic materials 4. Reclamation of materials from processing mixed construction or demolition debris for recycling 5. Reclamation of products or materials for reuse or recycling 6. Other activity diverting significant quantities for reuse, recycling, mulch, or composting 	15
Y	3 Operational Safety	<p>INTENT: Minimize the safety risk to the landfill's employees and others onsite.</p> <p>Description: The Landfill Operator shall provide information on its injury and illness incident rate for the past five years. The City will review the most recent Bureau of Labor Statistics (BLS) annual report of Occupational Injury and Illness Incidence Rates by industry. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit if its most recent incident rate is less than or equal to the total incidence rate for solid waste landfills nationwide in the most recent BLS report.</p>	25
	3a Safety record		10

Y	3b	Onsite fatalities or catastrophes	<p>Description: The Landfill Operator shall provide OSHA's most recent Severe Injury Reports and OSHA's Fatality Inspection Data for the past five years. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive full credit for having no severe injuries, fatalities, or catastrophes for the past five years.</p>	15
4 Community Impact and Social Equity				
Y	4a	Workforce diversity policy	<p>Description: The Landfill Operator shall provide documentation of affirmative hiring and diversity advancement policies.</p> <p>Measure: The Landfill Operator will receive all available points for providing documentation of affirmative hiring (including a Fair Chance hiring policy) and diversity advancement policies within the landfill operations.</p>	15
Y	4b	Living wage and benefits	<p>Description: The Landfill Operator shall provide documentation on the number and percentage of all its full-time, non-exempt landfill employees earning at least the current living wage and receiving health care protection as set by the City for its contracts. (See Notes, below.)</p> <p>Measure: The Landfill Operator will receive credit if all of its full-time, non-exempt employees earn at least the current living wage and receive health care protection as set by the City for its contracts.</p>	10

NOTES:

Criteria 2a. TCEQ determines a compliance rating for each facility annually based on inspections and complaint investigations. Ratings are maintained on a five-year rolling schedule and are classified as High, Satisfactory, or Unsatisfactory with a numerical rating that fits into each of these compliance tiers. See www.teeq.texas.gov/compliance/enforcement/compliance-history.

Criteria 3a. See the nonfatal injury and illness rates by industry published by the Bureau of Labor Statistics at www.bls.gov/iif for private industry solid waste landfills (NAICS 5622212). Nationally, solid waste landfills reported an incidence rate for nonfatal occupational injuries and illnesses of 4.9 in 2016.

Criteria 3b. See OSHA's [Severe Injury Reports](http://www.osha.gov/severeinjury/index.html) at www.osha.gov/severeinjury/index.html and OSHA's [Fatality Inspection Data](http://www.osha.gov/dep/fatcat/) at www.osha.gov/dep/fatcat/.

Criteria 4b. The Austin City Council established a Living Wage for certain contractors by adopting Resolution No. 20160324-020 (www.austintexas.gov/edims/document.cfm?id=250908). See the [Living Wage](#) for contracts executed during the City's current fiscal year per hour at www.austintexas.gov/faq/what-citys-living-wage. In addition, per a Supplemental Bid Document for Living Wage and Benefits, contractors must offer health insurance with optional family coverage for applicable Contractor employees.



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Travis County Landfill Austin, Texas

4.1.1 Basic Information

The landfill Operator must provide their:

- A: Company Name;
- B: Company Physical Address
- C. Contact Name and Title
- D. Contact Phone
- E. Contact Email

Company Name	Texas Regional Landfill Company, LP Travis County Landfill
Company Physical Address	9600 FM 812. Austin, Texas 78719
Contact Name and Title	Rafael Arocho, Landfill Manager rafael.arocho@wasteconnections.com Cell: [REDACTED] Dave Matthews, District Manager david.matthews@wasteconnections.com Cell: [REDACTED] Christopher Thomas, Division Vice President Christopher.thomas@wasteconnections.com Cell: [REDACTED]
Contact Phone	Travis County Landfill Main Office 512-243-6300



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Company Overview: Travis County Landfill

4.1.2 Company Overview

The landfill Operator must provide a description of their company's landfill operations history and include a description of the relevant Type 1 and/or Type IV service provided.

Overview of Operations – Travis County Landfill

Travis County Landfill is a Type IV landfill situated in SE Travis County, about 10 miles from downtown Austin. Just south of ABIA.

WC Site Operating/Hot Zone Plan: Purpose and Summary

The primary Purpose of the WC Site Operating Plan and Hot Zone Plan is to safely operate and manage our landfills in compliance with all permits & applicable regulations and to protect all users of the facility as well as the public health & the environment.

This Site Operating Plan and Hot Zone Plan Summary is intended to provide a framework for Travis County Landfill to identify improvements, develop site specific operating plans, procedures & training to ensure a safe & productive work environment.

Refer to TCEQ Permit MSW-1841-A and the Travis County SOP located in the office at TCLF.

1. General Site Requirements

This Site Operating Plan and Hot Zone Plan that apply to Travis County Landfill employees and other Waste Connections employees conducting operations at the TCLF facility. In addition, all customers, vendors, contractors, visitors, etc. are expected to comply with these Plan's and all other site-specific safety policies.

TECQ Permit # MSW- 1841-A

The Travis County Landfill is a Type IV site permitted to take construction and demolition debris.

Prohibited Waste include but are not limited to; hazardous materials as defined by RCRA, refrigerants, Batteries, explosives, bulk containerized liquids, radioactive materials, or putrescible waste.

WC TCLF landfill facility reserves the right to reject any load deemed not permissible.

2. Exterior Public Roads & Entrance Area Traffic Controls

Traffic flows (see Exhibit A)

The public roadway leading to the TCLF entrance does not stop in either direction. This roadway is designated @ 60 MPH. Vehicles using the TCLF facility should use caution when entering & exiting the public roadway. All vehicles using the facility for disposal must be covered / tarped when traveling on public roadway until reaching

the scale house. All vehicles must stop before entering the public roadways. No parking or staging of vehicle traffic is permitted at the facility entrance at anytime. All vehicles must proceed to the scale house after entering the facility. The TCLF facility has designated tipping areas and has sufficient space for staging/queuing vehicles.

3. Main Entrance Road to the Scale House / Office

The physical address of the TCLF facility is 9600 FM 812 Austin Texas 78719.

- Traveling from I30 take FM 812 West 3 miles to the TCLF entrance.
- Traveling from Highway 183 take FM 812 East .9 miles to TCLF entrance. The site address is marked with an entrance sign noting "Travis County Landfill".

To access the facility proceed through the entrance, approximately 1200'. The main road has posted speed limits and maintains speed bumps. All vehicles must report to the scale house or office.

Site Rules

Vehicle & Facility Safety Rules

- Main Access Road is 15 mph to the scale house and 15 mph beyond the scale house
- Follow all posted signage and watch for facility or other vehicles at all times
- Do not pass another vehicle unless directed by facility personnel
- Riding on the Rear or hanging on the side of the vehicle will not be permitted
- All vehicles shall approach the scale with caution
- All vehicles must stop at the gate house window and check in
- All vehicles shall follow the instruction of the facility personnel at all times
- Yield to Heavy Equipment traffic
- Facility PPE requirements are hard hat, safety vest, work shoes and safety glasses
- Anyone under the age of 16 must remain in the vehicle at all times
- Do not release tailgate prior to entering tipping pad
- Un-tarp in the designated areas only. Do Not Un-tarp on roadways.
- Signs, markers or equipment operators will assist vehicles backing onto the tipping area
- All vehicles must close tailgates and lower boxes before exiting the tipping area
- No alcohol, drugs or weapons are permitted on WC property at any time.

4. SCALE HOUSE/OFFICE AREA

All vehicles entering the facility must stop at the scale house or office to check in. Visitors, vendors, contractors and consultants will proceed to the office building and sign in the log book. If the office is closed you must proceed to the scale house in the designated pathways and use caution when crossing vehicle traffic lanes. Facility personnel will be contacted and informed of your arrival.

Vehicles for disposal must proceed to the inbound scale slowly, provide necessary paper work, have all required PPE on and wait for the scale house attendant to complete their transaction then direct them to the appropriate disposal area. Tarps must be raised at least half way on the scale so that loads can be examined for unacceptable wastes. Tarps must be lowered again before leaving the scale.

5. INTERIOR ROADS AND TRAFFIC CONTROLS

All visitors will be briefed prior to entry and escorted at all times by designate TCLF site personnel. Contractors will be allowed into TCLF unescorted only after completing the Contractor Safety Requirements.

The Main road from scale house to the working areas are constructed of asphalt or compacted stone with all-weather accessibility for a min of 2-way truck traffic, speed limit & informational signs are posted and speed bumps are located on the long stretches of roads. No passing of other vehicles should occur unless directed by site personnel.

Main roads are constructed and maintained to promote positive drainage & have shoulders no greater than 2% sloping away from road into ditches or fields. Sufficient room is provided to park your vehicle safely, with flashers on and contact site personnel for assistance.

Where the Main road transitions onto the landfill footprint the down slope side has soil berms to reduce the risk of driving off the road edges and road grades for vehicle traffic are <7%. Drivers are to use caution and leave sufficient spacing between vehicles.

Site roads with an uphill slope have ditches or drainage features to control surface/storm water and prevent erosion, roadways are graded/swept/washed as needed to promote safe vehicular traffic flow and to prevent mud tracking offsite. If your vehicle encroaches one of these areas, stop and contact site personnel for assistance.

Drivers are to use low gears when traveling up and down roads with steeper grades. These areas will be identified with signage. Drivers should use caution and leave sufficient spacing between vehicles.

Site roads are maintained to minimize dust and prevent dust from leaving site's boundaries by using our water trucks and road conditions can change, drivers to use caution when approaching a site vehicle performing these activities.

A separate road to accommodate the movement of heavy equipment from the landfill to the shop has been established and only authorized vehicles are to use this road.

There are no pedestrian paths or designated areas on the Main landfill access roads after leaving the scale house. Drivers are to remain with their vehicles at all times and contact site personnel if you need assistance.

Vendors and contractors have designated parking or work areas adjacent to the main roads, ponds & around the maintenance shop building. These areas are identified with signage or pre-assigned by site management. These are communicated during the Contractor Safety Requirements briefings for cell construction season or site specific related projects.

6. SITE SIGNAGE (see *Exhibit A*)

- Site signage should be bilingual where applicable. Signage is posted on the scale house walls facing inbound scale and should be reviewed before entering the site.
- Traffic control signs are conspicuously placed on roadways to avoid any confusion by the user.
- Traffic Control Signage - The area designated for drivers to manually or mechanically remove their tarps shall be clearly marked.
- Traffic Control Signage – A Stop sign is placed at the facility exit just before entering the public roadway. All vehicles are to use caution when entering the public roadway, traffic does not stop.
- Signage identifying safety information, warnings, caution, hazards, etc. must be clearly marked to avoid confusion.
- Signage must be installed to identify buildings and designated parking areas.
- Signage directing customers/vendors/visitors/contractors/employees, etc., must be clearly marked to avoid confusion by the user.
- Signage in active working areas/tipping pads/tippers/solidification pit/yard waste/tire area must be posted to direct, control, inform and promote safety.
- Signage must be posted for site features, monitoring points, wells, probes, LFG pipes, lift stations, side slope risers, panels, etc.
- Signage must be posted at property boundaries authorized personnel only, no trespassing, no hunting, no fishing, etc.

7. HOT ZONE AREAS

General Hot Zone Area Rules and Procedures:

Hot Zone Area – The following procedures are to be followed by all personnel on the main tipping pad, waste tires & yard Waste areas.

- a. The main tipping pad area is for unloading Commercial type vehicles only.
- b. A designated area will be established and clearly marked for un-tarping on or near the active tipping pad area outside of the perimeter of the Hot Zone.
- c. Heavy Equipment (H.E.)
 - H. E. will keep a minimum of 20 foot clearance from all other vehicles while on the main tipping pad area
 - H. E. operators will enter and exit their machines outside of the HOT ZONE area and away from moving traffic
 - H. E. will be equipped with a strobe light, back up alarm, working lights and exterior mounted mirrors
 - H. E. operators may utilize 2 way radios to communicate with scale operators, supervisors and drivers in accordance with company mobile communication policies
 - H. E. operators are to "pull" stuck vehicles with approved towing devices. The driver must hook to his vehicle and the operator must hook to the machine. Verbal communication, eye contact and hand signals to be used before and during this activity.

H.E. washouts, H.E. fueling, H.E. cleaning and blowing out radiators, site vehicle parking, etc., will have a designated area outside of the Hot Zone and will be barricaded and this task must be performed inside these areas.

- d. Drivers, Helpers or Passengers
 - Helpers and other passengers must remain in their vehicles or in the designated waiting area. Only the driver is allowed outside of the vehicle on the tipping pad area.
 - Drivers/ helpers/passengers must stay within 6 feet of their vehicles at all times and make eye contact with any H.E. operators in the immediate area to ensure they see you
 - Drivers/ helpers/passengers exiting their vehicle must wear a hardhat, high visibility vest, boots, safety glasses and any other applicable personal protective equipment.
 - Speed Limit is 15 mph, however drivers should adjust to inclement weather conditions and when vehicle congestion warrants it.
 - Site must create a communications plan to control traffic and promote safety.
- e. HOT ZONE Area Segregation
 - Pull off procedures will be followed by H.E. operators when assisting customers with pull off loads in designated area.
 - The Site has established markers, barriers, and/or devices for all vehicles to identify their unloading location.
 - The Site separates raised-body semi-trailers by the length of the trailer plus 10' from any other vehicle and clearly communicate this with the drivers.
 - The Site has a designated area for smaller trucks or trailers with tipping capabilities away from larger trucks and tipping operations.
 - Recycle loads will be directed away from the active face to the designated sorting area.
 - The site maintains the tipping pad for all weather conditions or has a designated "wet weather pad" with compacted surface or stone to accommodate all tipping activities and promote drainage when applicable.

9. WORKING/ HOT ZONE AREA

- Site personnel must be trained to work in this area and to operate any equipment specific to this process.
- Site to establish a communications plan between the operators working in the congested area.
- Personnel must receive spotting procedures training before being allowed to assist in directing traffic within the Hot Zone.
- There will be a designated spotter station at the perimeter of the Hot Zone and spotter must remain inside the barricades at all times.

- Site must have a filling sequence plan that identifies and minimizes the size for daily waste placement by using markers, wooden stakes, painted lines, flags, etc.
- Waste must be spread in <2' lifts and compacted with at least 3 passes to promote density and reduce settlement on the tipping pad area.
- Towing procedures must be followed during wet weather operations when 3rd party or IC vehicles get stuck.
- Cable with hook, short chain and loop will remain on dozer full time and when towing driver must hook cable to their own vehicle.
- Site must establish a protocol for removing any un-authorized waste (example: tires, white goods, batteries, etc) from the active working face area (See Permitted SOP).
- Site to designate an area daily adjacent to the working face for the cleaning of Heavy Equipment steps, engine covers/screens, radiators, tracks, wheels that promotes safety and reduces equipment fires.

10. LITTER MANAGEMENT AND CONTROL

- The site uses full time staff and temporary labors to pick up litter on the roadways and around the site. Training, PPE and equipment shall be provided prior to performing these activities. Sign off sheets will be kept on site.
- Picking litter from portable wind fences inside the "HOT ZONE" is prohibited during Heavy Equipment operations.

11. BIRD CONTROL

- Only trained site personnel are authorized to set up and use the Bird Cannons.
- Warning Signage will be place at least 50 feet away and portable fencing will be installed surrounding each device.

12. RESTRICTED WORK AREAS

- Signs indicating "Special Work Area – Authorized Personnel Only" should be posted at the entrance points leading to this area. Similar signs should be posted on posts, gates, fences or walls in the immediate area at each location. Identified areas are noted below.
- The Site Maintenance Shop is for authorized personnel only or escorted by a site authorized person.
- Site Material Storage Containers are for authorized personnel only.

13. WARNING SYSTEMS, ALARMS, LIGHTS & SIGNS

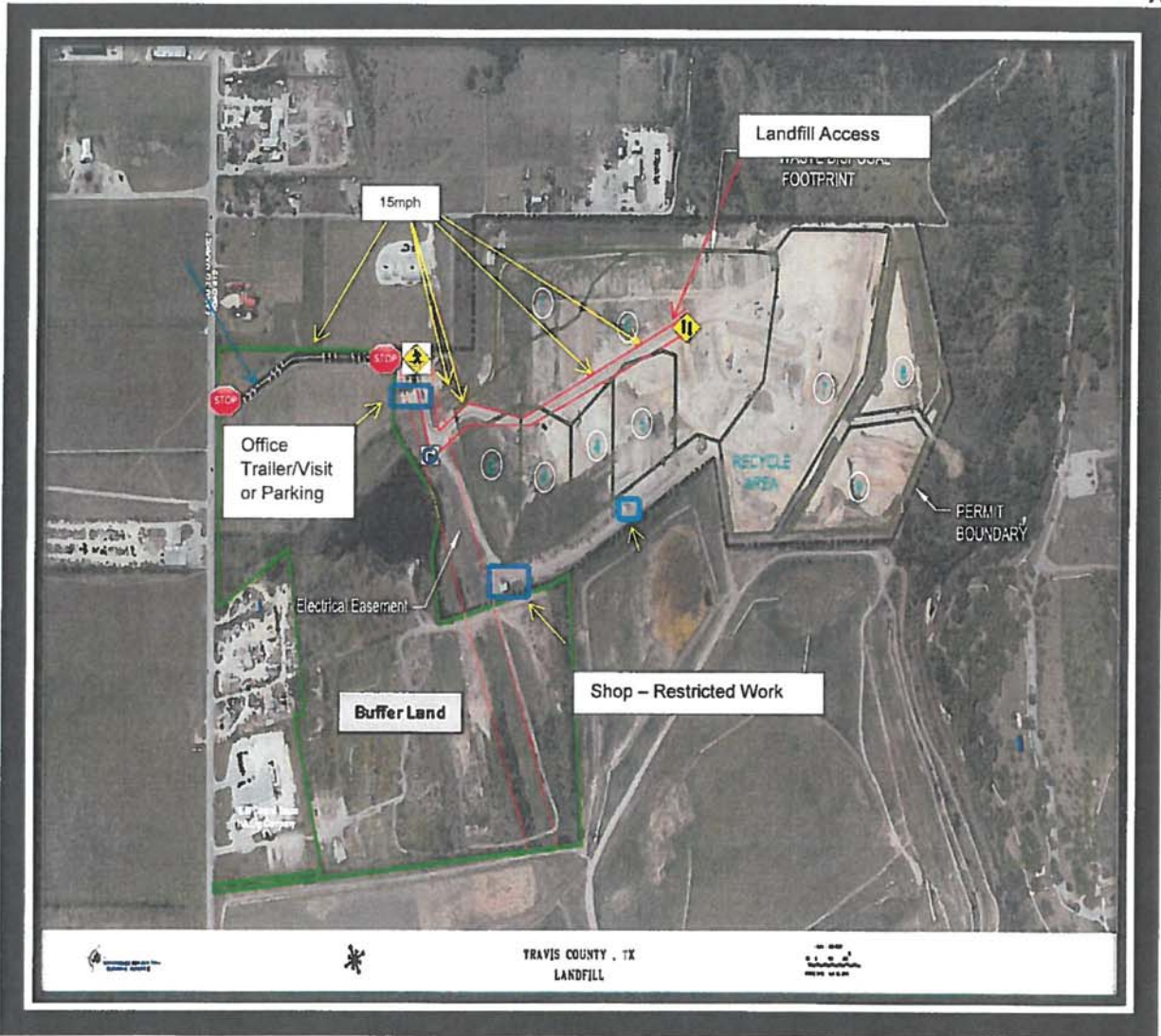
- Safety markings shall be in accordance with OSHA 29 CFR 1910.144 Safety Color Code for marking physical hazards, and OSHA 29 CFR 1910.145 - Specifications for accident prevention signs and tags
- Signs shall be constructed to communicate to employees the nature of the hazard (i.e. the type of hazard - shock, cut, burn, etc.)
- Signs shall be constructed to communicate to employees the consequence of interaction with the hazard
- Signs shall be constructed to communicate to employees how to avoid the hazard
- Signs shall be constructed to communicate to employees the level of the hazard using signal words "DANGER" or "WARNING" or "CAUTION" or "NOTICE"
- All non-adjustable audible alarm signals shall provide a pulsing or intermittent signal of at least 87 dB(A) or be pre-set to at least 10 dB(A) above the ambient noise level. Automatic adjustment types shall be able to generate a signal at least 10 dB(A) above the ambient noise level
- When visual alarms are employed, they shall be visible from all areas normally occupied by employees who may be affected by the operations signaled by the alarm.
- All special work areas associated with processing machinery signage shall detail the level of the hazard using signal words "DANGER" or "WARNING" or "CAUTION" or "NOTICE"

14. PERSONAL PROTECTIVE EQUIPMENT

- Site has a written requirement determining the appropriate PPE required for all employees, visitors and contractors based on PPE matrix.

15. MATERIAL STORAGE CONTAINERS AREA

- The layout of material storage areas shall take into account the maneuvering characteristics of mobile equipment used to move material, including the dimensions of the load (e.g., pipes, pumps, motors, etc) which must be handled.
- The Site Material Storage Containers have a designated area.
- Training shall be provided to all authorized employees to provide them knowledge of stacking requirements and remedial action that can be taken to correct unstable stack conditions. Training shall also be provided to other affected employees, contractors, or contract laborers, to provide them knowledge of the potential hazards involving stacking materials, the contents in each container, the precautions necessary to avoid these hazards, and the requirements to report apparent hazards to the employer.
- Fire Extinguishers are located in all buildings and also in each piece of equipment. Trash machines are all equipped with fire suppression systems.
- Soil stockpiles are maintained in the active areas of the landfill to assist in extinguishing fires.





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Landfill Location: Travis County Landfill

Landfill Location

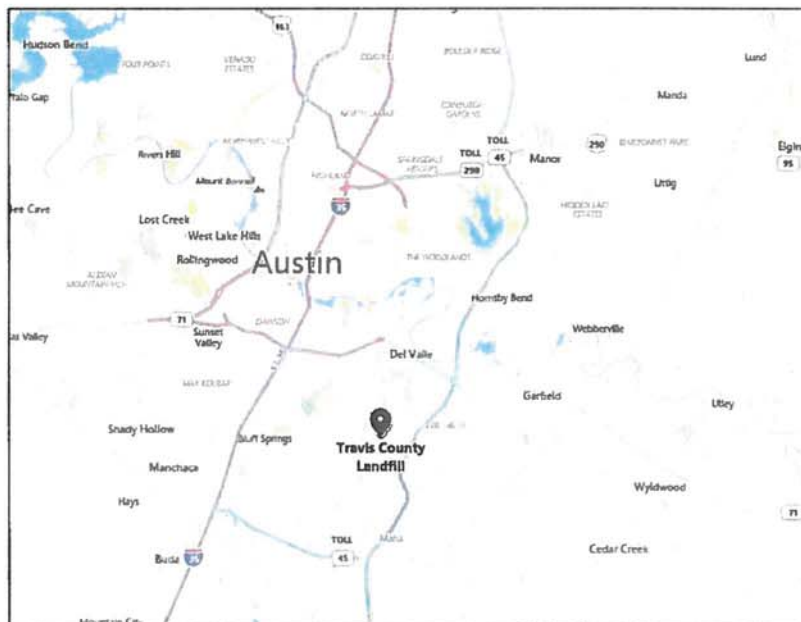
The Landfill Operator must provide distance of location of landfill operations to Austin City Hall located at 301 W 2nd St, Austin, TX 78701.

Travis County Landfill is located approximately 11 Miles from Austin City Hall.

9600 FM 812.
Austin, TX 78719
Office: (512) 243-6300

Facility information

Telephone Number- (512) 243-6300
Site Operation Hours: Monday - Friday 7:00 AM to 5:00 PM
Saturday 7:00 AM to 12:45 PM
Sunday Closed





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Landfill Compliance

Landfill Compliance

The Landfill Operator must list any current unsatisfactory compliance rating from the TCEQ or similar out-of-state agency, or an enforcement order, court order, consent decree, or criminal conviction related to EPA or TCEQ violations, or placement on the EPA's NPL.

Travis County Landfill has no compliance issues or violations over the previous 5 year period.



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4.1.5: Alternative Equivalent Measures

4.1.5 Alternative Equivalent Measures

The Landfill Operator must provide a description of landfill operations subjects that may require the ARR Director to determine alternative equivalent measures. These may include an out-of-state landfill accountable to another state's landfill regulations or new landfills with no compliance history.

We do not have any landfill operation subjects that require the ARR Director to determine alternative equivalent measures.



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Matrix Item 1b: Onsite Use of Carbon-Free Energy

Description: The Landfill Operator shall provide information on its use of carbon-free fuels, power, or energy for its landfill fleet or other uses separate from a landfill's onsite use of landfill gas. This includes but is not limited to solar, wind, hydrogen, or electric technology. Use of electric vehicles and carbon-free energy sources is preferred over carbon-based energy sources.

While there are no commercially viable alternative fuel landfill vehicles, Travis County Landfill (TCLF) uses the most advanced technology to reduce dependence on fossil fuels.

Traditionally commercial aircraft are used to fly the sites multiple times per year to update the topographic maps of the facility. This helps us determine our compaction densities and soil utilization.



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Matrix Item 2a: Permit Compliance

Description: The Landfill Operator shall provide the landfill's environmental Compliance History for the most recent five-year rating period based on records at the Texas Commission on Environmental Quality or other appropriate environmental regulatory agency.

Travis County Landfill has no compliance issues or violations over the previous 5 year period.



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Matrix Item 2b: Zero Waste / Beneficial Waste Diversion

Description: The Landfill Operator shall submit a detailed list of activities that promote zero waste and waste diversion.

Travis County Landfill Zero Waste and Beneficial waste diversion includes the following.

Process and Recycle LEED Loads

- o Average 70%

Material	Recycler or Receiving Agent	Processing Information
Concrete / Masonry	Travis County Landfill	crushed and processed for road base
Asphalt	Travis County Landfill	crushed and processed for road base
Metal (All)	Travis County Landfill	Recycled via CMC Metals
Clean Wood	Travis County Landfill	Mulched then used for erosion control and dust control, or used as fuel for waste to energy
Paper/Cardboard	Travis County Landfill	Recycled into new cardboard / paper products via Balcones Recycling
Plastic	Travis County Landfill	non-recyclable
Glass	Travis County Landfill	non-recyclable
Gypsum Board	Travis County Landfill	Recycled/grinded with brush and re-used as a soil amendment
Carpet	Travis County Landfill	non-recyclable



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Matrix Item 3a: Safety Record

Description: The Landfill Operator shall provide information on its injury and illness incident rate for the past five years. The City will review the most recent Bureau of Labor Statistics (BLS) annual report of Occupational Injury and Illness Incidence Rates by industry.

Travis County Landfill					
	2014	2015*	2016	2017	2018
IR	0		0	10.05	0
DART	0		0	0	0
SR	0		0	0	0

**2015 data is unable to be calculated due to missing documentation as noted on Matrix Item 3b.*



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Matrix Item 3b: Onsite Fatalities or Catastrophes

Description: The Landfill Operator shall provide OSHA's most recent SEVERE INJURY REPORTS and OSHA's Fatality Inspection Data for the past five years.

Attached are OSHA's most recent Severe Injury Reports and OSHA's fatality Inspection Data for the past five (5) years.

1. 2018 Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)
2. 2017 Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)
3. 2016 Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)
4. 2015 During this time period the Landfill was under previous ownership. We are unable to locate the document, but are not aware of any reports injuries and illnesses.
5. 2014 Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)

Summary of Work-Related Injuries and Illnesses



All establishments covered by this OSHA Form 300A must complete this Summary page each time a work-related injury or illness occurred during the year. Use the Log to verify that the entries are complete and accurate before completing this summary. Every page of this Log. If you had no cases, write "0".

Employers, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.33, in OSHA's recordkeeping rule, for further details on the access provisions for this form.

Number of Cases	
Total number of cases with days away from work	0
Total number of cases with job transfer or restriction	0
Total number of other recordable cases	0

Number of Days	
Total number of days away from work	0
Total number of days of job transfer or restriction	0

Injury and Illness Types	
(1) Injuries	0
(2) Skin disorders	0
(3) Respiratory conditions	0
(4) Poisonings	0
(5) Hearing loss	0
(6) All other diseases	0

Establishment Information

Company name: WASTE CONNECTIONS
 Your establishment name: 5152-TRAVIS COUNTY LANDELL AUSTIN TX
 Street: 9600 FRI 812 City: AUSTIN State: TX ZIP: 78713
 Industry description (e.g., manufacturer of motor truck trailers): C+D LANDFILL
 Standard Industrial Classification (SIC), if known (e.g., 3715): 4933

OR

North American Industrial Classification (NAICS), if known (e.g., 336212): 562211

Employment Information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)
 Annual average number of employees: 10
 Total hours worked by all employees last year: 23,313

Sign here

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Signature: [Signature] Date: 1-25-18
 Title: SAFETY MANAGER

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time to review the instructions, search existing data sources, gathering the data, reviewing the collection of information, reviewing the instructions, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20503, and to the Office of Management and Budget, Paperwork Project Director (0704-0188).

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete the Summary page each time a work-related fatality or illness occurred during the year. The owner or employer must verify that the entries are accurate. Using the top, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases, write "0". Employees, former employees, and their representatives have the right to review the OSHA Form 300A in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for this form.

Number of Cases

Total number of cases with days away from work _____ (1) _____ (2) _____ (3) _____ (4)

Total number of cases with job transfer or restriction _____ (5) _____ (6) _____ (7) _____ (8)

Total number of other recordable cases _____ (9) _____ (10)

Number of Days

Total number of days away from work _____ (11) _____ (12) _____ (13) _____ (14)

Injury and Illness Types

Total number of ... (1) Injuries _____ (2) Skin disorders _____ (3) Respiratory conditions _____ (4) Poisonings _____ (5) Hearing loss _____ (6) All other illnesses _____



Establishment Information

Company name: **WASTE CONNECTIONS**
 Your establishment name: **5152 TRAVIS COUNTY LANDFILL, AUSTIN TX**
 Street: **9600 FM 812**
 City: **Austin** State: **TX** ZIP: **78719**
 Industry description (e.g., "Manufacture of motor truck trailers"): **C + D LA VO FELL**
 Standard Industrial Classification (SIC), if known (e.g., 3715): **4953**
 OR
 North American Industrial Classification (NAICS), if known (e.g., 236212): **56212**

Employment Information (If you don't have these figures, see the Worksheet on the back of this page for estimates.)
 Annual average number of employees: **9**
 Total hours worked by all employees last year: **19109**
Sign here
 I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive: _____ Title: _____
 Date: **01/09/2013**
 Phone: _____

Paste this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing the instructions, searching existing data sources, gathering the data, reviewing the collection of information, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this data collection, including suggestions for reducing the burden, to Washington, DC 20503. Do not send this information to OSHA.



Year 2017

U.S. Department of Labor
Occupational Safety and Health Administration

Form Approved OMB no.1218-0176

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."
Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	0 (H)	0 (I)	1 (J)

Number of Days

Total number of days away from work

0 (K) _____ (L)

Injury and Illness Types

Total number of ... (M)

(1) Injuries	0	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	0	(6) All other illnesses	1

Establishment Information

Company name WASTE CONNECTIONS
 Your establishment name 5152-TRAVIS COUNTY LANDELL AUSTIN TX
 Street 9600 FM 812
 City Austin State TX ZIP 78719
 Industry description (e.g., Manufacture of motor truck trailers)

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment Information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees _____

Total hours worked by all employees last year _____

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive _____ Title _____
 Phone _____ Date 01/09/2019

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300A

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this Summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0".

Employers, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of cases with OSHA 300 form back

Total number of cases with OSHA 300 form back

(G) 0 (H) 0 (I) 0 (J) 0

Number of Days

Total number of days of job loss or restriction

(K) 0 (L) 0

Injury and Illness Types

Total number of

- (1) Injuries 1 (4) Fractures 0
- (2) Skin Diseases 0 (5) Injuries Loss 0
- (3) Respiratory Conditions 0 (6) All other Injuries 0

Post this summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about this estimate or any other aspect of this data collection, contact: US Department of Labor, OSHA, Office of Statistics, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send completed forms to this office.

Year 2016



U.S. Department of Labor
Occupational Safety and Health Administration

Establishment information

Your establishment name IESI TRAVIS COUNTY LANDFILL

Street 9600 FM 812

City AUSTIN State TX Zip 78779

Industry description (e.g. Manufacturers of motor truck trailers)

LANDFILL

Standard Industrial Classification (SIC), if known (e.g. SIC 3715)

Employment information (If you don't have these figures, see the notes sheet on the back of this page to estimate.)

Annual average number of employees 9

Total hours worked by all employees last year 18840.5

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company Executive STEVEN L MCKINNEY

Title SITE MANAGER

Phone 512-748-6151

Date 01/02/17

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(K)	(L)

Injury and Illness Types

Total number of . . .	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information
Your establishment name: IESI TRAVIS COUNTY LANDFILL

Street: 9600 FM 812

City: AUSTIN State: TX Zip: 78719

Industry description (e.g., *Manufacture of motor truck trailers*):
C&D LANDFILL

Standard Industrial Classification (SIC), if known (e.g., 3715):
4953

OR _____

North American Industrial Classification (NAICS), if known (e.g., 336212):

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees: 9

Total hours worked by all employees last year: 15967

Sign here
Knowing falsifying this document may result in a fine.
I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive: _____ Title: _____
Phone: _____ Date: _____

Save Input

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 104 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0".

Employers, common employers, and self-employed persons have the right to review the OSHA Form 300 in its entirety. They also have limited access to OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35. In OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(K)	(L)

Injury and Illness Types

Total number of . . .	(4) Poisoning	(5) Hearing loss	(6) All other illnesses
(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	

Post this Summary page from February 1 to April 30 of the year following the year covered by the form. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time to review the instructions, search existing data sources, gathering the data needed, and reviewing and reporting the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20503. Do not send the completed form to this office.



Year 20 14
U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OSHA Form 300A-0174-017K

Establishment Information
Your establishment name: IESI TRAVIS COUNTY LANDFILL
Street: 9600 FM 812
City: AUSTIN State: TX Zip: 78719
Industry description (e.g., Manufacture of motor truck & trailers)
C&D LANDFILL
Standard Industrial Classification (SIC), if known (e.g., 1711)
4853
OR
North American Industrial Classification (NAICS), if known (e.g., 366212)

Employment Information (If you don't have these figures, see the Worksheet on the next page to estimate.)
Annual average number of employees: 9
Total hours worked by all employees last year: 15967

Sign here
I certify that I have examined this document and that to the best of my knowledge the figures are true, accurate, and complete.
Company executive: _____ Title: _____
Date: ____/____/____
Phone: _____

Save Input

Note: You can type input into this form and save it. Because the forms in this reconcepting package are "fillable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.



WASTE CONNECTIONS
Connect with the Future®

Matrix Item 4a: Workplace Diversity Policy

Description: The Landfill Operator shall provide documentation of affirmative hiring and diversity advancement policies.

Waste Connections is an Affirmative Action/Equal Opportunity Employer.

Attached is a copy of the complete Equal Opportunity Policy.



WASTE CONNECTIONS, INC.
Connect with the Future®

A NOTICE AND INVITATION TO ALL EMPLOYEES AND APPLICANTS

Ronald Mittelstaedt, CEO

AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

Waste Connections has been and will continue to be an equal opportunity employer. To assure full implementation of this equal employment policy, we will take steps to assure that:

- a. Persons are recruited, hired, assigned and promoted without regard to race, national origin, religion, age, color, sex, sexual orientation, gender identity, disability, or protected veteran status, or any other characteristic protected by local, state, or federal laws, rules, or regulations.
- b. All other personnel actions, such as compensation, benefits, transfers, layoffs and recall from layoffs, access to training, education, tuition assistance and social recreation programs are administered without regard to race, national origin, religion, age, color, sex, sexual orientation, gender identity, disability, or protected veteran status, or any other characteristic protected by local, state, or federal laws, rules, or regulations.
- c. Employees and applicants shall not be subjected to harassment, intimidation, threats, coercion or discrimination because they have: (1) filed a complaint; (2) assisted or participated in an investigation, compliance review, hearing or any other activity related to the administration of any federal, state or local law requiring equal employment opportunity; (3) opposed any act or practice made unlawful by any federal, state or local law requiring equal opportunity or (4) exercised any other right protected by federal, state or local law requiring equal opportunity.

I have appointed DecDee Castrodale to take on the responsibilities of EEO Coordinator. The EEO Coordinator will be responsible for the day to day implementation and monitoring of the Company's Affirmative Action Plan. As part of that responsibility, the EEO Coordinator will periodically analyze the Company's personnel actions and their effects to ensure compliance with our equal employment policy and administer the audit and reporting system.

If you, as one of our employees or as an applicant for employment, have any questions about this policy or would like to view portions of the Affirmative Action Plan, please contact DecDee Castrodale during regular business hours. This is also a reminder that employees may update their disability status at any time by contacting DecDee Castrodale.

I have reviewed and fully endorse our Affirmative Action and Equal Employment Opportunity program. In closing, I ask the continued assistance and support of all of the Company's personnel to attain our objective of equal employment opportunity for all.

Sincerely,

Ronald Mittelstaedt
CEO Chairman



II. EQUAL EMPLOYMENT OPPORTUNITY AND ANTI-DISCRIMINATION POLICIES

EQUAL EMPLOYMENT OPPORTUNITY

Waste Connections is an equal opportunity employer and makes all employment decisions on the basis of merit. The Company's goal is to have the best available person in every job.

Waste Connections is committed to compliance with all applicable laws providing equal employment opportunities. This commitment applies to all persons involved in the operations of Waste Connections, including employees and applicants, and prohibits unlawful discrimination by any employee of Waste Connections, including supervisors and coworkers. This commitment further applies in all aspects of employment and employee relations, including recruitment, hiring, training and development, promotion, transfer, demotion, termination, layoff, compensation, benefits, and all other terms, conditions, and privileges of employment in accordance with applicable federal, state, and local laws.

Specifically, Waste Connections prohibits unlawful discrimination based on race, color, ethnicity, creed, sex (including pregnancy, childbirth or related medical conditions), sexual orientation, gender identity, religion, marital or familial status, age, national origin or ancestry, physical or mental disability, medical condition, genetic information, citizenship status (if authorized to work in the U.S.), veteran or uniformed service member status, filing a charge of discrimination, participating in an investigation or opposing discriminatory practices, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unacceptable and will not be tolerated. Where federal, state or local laws differ, the Company will provide the most generous protection required by applicable law to each employee or applicant.

ANTI-HARASSMENT AND ANTI-RETALIATION POLICY

Waste Connections is committed to providing a work environment that is free of illicit harassment. As a result, the Company maintains a strict policy prohibiting harassment against applicants and employees based on any legally-recognized basis, including, but not limited to, a person's actual or perceived race, color, ethnicity, creed, sex (including pregnancy, childbirth or related medical conditions), sexual orientation, gender identity, religion, marital or familial status, age, national origin or ancestry, physical or mental disability, medical condition, genetic information, citizenship status (if authorized to work in the U.S.), veteran or uniformed servicemember status, filing a charge of discrimination, participating in an investigation or opposing discriminatory practices, or any other consideration made unlawful by federal, state, or local laws.

Conduct will be considered harassment, and is strictly prohibited, if it is based on a legally protected classification such as those listed above, and it:

- has the purpose or effect of creating an intimidating, hostile, or offensive work environment;
- has the purpose or effect of unreasonably interfering with an individual's work performance; or
- otherwise adversely affects an individual's employment opportunities.

Our Anti-Harassment Policy applies to all persons involved in our operations and prohibits harassing conduct by any employee of Waste Connections, including nonsupervisory employees, supervisors and managers. This Policy also protects employees from prohibited harassment (as defined above) by third parties, such as vendors, customers, or temporary or seasonal workers. If such harassment occurs on the job by someone not employed by Waste Connections, the procedures in this Policy and the complaint procedure below should still be followed.

Sexual Harassment Defined

Sexual harassment includes unwanted sexual advances, requests for sexual favors, or visual, verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made a term or condition of employment;
- Submission to, or rejection of, such conduct is used as a basis for employment decisions affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment also includes various forms of offensive behavior based on sex. The following is a partial list:

- Unwanted sexual advances.
- Offering employment benefits in exchange for sexual favors.
- Making or threatening reprisals after a negative response to sexual advances.
- Visual conduct: leering, making sexual gestures, displaying of sexually suggestive objects or pictures, cartoons, posters, websites, emails or text messages.
- Verbal conduct: making or using derogatory comments, epithets, slurs, sexually explicit jokes, or sexually degrading, suggestive or obscene comments about an employee's body or dress.
- Verbal sexual advances or propositions.
- Verbal abuse of a sexual nature, graphic verbal commentary about an individual's body, sexually degrading words to describe an individual, suggestive or obscene letters, notes or invitations.
- Physical conduct: touching, assault, impeding or blocking movements.
- Retaliation for making reports or threatening to report sexual harassment.

Other Types of Harassment

Harassment on the basis of any legally protected classification (see partial list above) is prohibited. Harassment may include behavior similar to the illustrations above pertaining to sexual harassment. They include conduct such as:

- Verbal conduct including threats, epithets, derogatory comments or slurs based on an individual's protected classification;
- Visual conduct including derogatory posters, photography, cartoons, drawings or gestures based on protected classification; and
- Physical conduct including assault, unwanted touching or blocking normal movement because of an individual's protected status.

Retaliation

Waste Connections prohibits retaliation against any employee or applicant for good-faith reporting of harassment, discrimination, retaliation or other policy violations to the Company, or for filing, testifying, assisting or participating in any manner in any investigation, proceeding or hearing conducted by a governmental enforcement agency. Prohibited retaliation includes, but is not limited to, termination, demotion, suspension, failure to hire or consider for hire, failure to give equal consideration in making employment decisions, failure to make employment recommendations impartially, adversely affecting working conditions or otherwise denying any employment benefit.

COMPLAINT PROCEDURE REGARDING DISCRIMINATION, HARASSMENT AND RETALIATION

Any employee who believes that he or she has been harassed, discriminated against or subject to retaliation by a co-worker, supervisor, agent, client, vendor or customer of Waste Connections, in violation of the foregoing policies, or who is aware of such harassment, discrimination, or retaliation against others, should immediately provide a written or verbal report to his or her supervisor or manager; any other member of management; Regional or Corporate Human Resources personnel; or to the Company's Employee Relations/Human Resources Hotline (877-590-0083, Option 5). After a report is received, the Company will promptly conduct a thorough and objective investigation. The investigation will be completed and a determination made and communicated to the employee as soon as practical. The Company expects that all employees will fully cooperate with any investigation conducted by the Company into a complaint of harassment, discrimination or retaliation, or regarding the alleged violation of any other Company policies. The Company will handle all investigations as promptly, thoroughly, and confidentially as the situation allows, in order to protect any witnesses, preserve evidence, ensure truthful testimony, and prevent any cover-ups.

If the Company determines that any policy prohibiting discrimination, harassment, or retaliation has been violated, remedial action will be taken, commensurate with the severity of the offense. Appropriate action will also be taken to deter any future harassment, discrimination or retaliation prohibited by these policies. If a complaint of prohibited harassment, discrimination or retaliation is substantiated, appropriate disciplinary action, up to and including termination of employment, will be taken.

DISABILITY AND ACCOMMODATION

It is the policy of the Company to comply with all applicable provisions of the Americans with Disabilities Act (ADA), as amended, as well as state and local laws protecting qualified individuals with disabilities. The Company will not discriminate against any qualified employee or applicant with respect to any terms, conditions, or privileges of employment because of a person's physical or mental disability.

If an applicant or employee believes he or she requires a reasonable accommodation due to a disability, that individual should request such accommodation from his or her supervisor, manager and/or Regional Human Resources Manager. After an accommodation request is made, the Company will engage in a confidential, informal, interactive process with the employee to determine the nature of his or her disability and the employee's needs, and what, if any, reasonable accommodation(s) may be appropriate. In some cases, this interactive process may be triggered without a request from the employee, such as when the Company receives notice from its own observation or another source that a medical impairment may be impacting the employee's ability to perform his or her essential job functions.

The Company will consider accommodation requests on an individualized basis. Reasonable accommodations may take a variety of forms, including, but not limited to, leaves of absence, or adjustments to work areas, equipment, policies, duties, and schedules. Employees who believe they need an accommodation must specify, preferably in writing, what barriers or limitations prompted the request. The Company will evaluate information obtained from the employee, and possibly his or her health care provider or another appropriate health care provider, regarding any reported or apparent barriers or limitations, and will then work with the employee to identify possible accommodations, if any, that will help to eliminate or otherwise address the barrier(s) or limitation(s). If an identified accommodation is reasonable and will not impose an undue hardship on the Company and/or a direct threat to the health and/or safety of the individual or others, Waste Connections will generally make the accommodation, or it may propose another reasonable accommodation which may also be effective. Employees are required to cooperate with this interactive process by providing all necessary documentation supporting the need for accommodation, and being willing to consider alternative accommodations when applicable.

If any Company policy or practice conflicts with this Disability and Accommodation Policy, the Policy and the ADA will prevail.



WASTE CONNECTIONS
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Matrix Item 4b: Living wage and Benefits

Description: The Landfill Operator shall provide documentation on the number and percentage of all its full-time, non-exempt landfill employees earning at least the current living wage and receiving health care protection as set by the City for its contracts.

Waste Connections offers healthcare inclusive of optional family coverage (where applicable) to all full time employees.

100% of our non-exempt, full-time Travis County Landfill employees (11) meet or exceed the current living wage requirement as set forth by the City.

