

**CITY COUNCIL WASTE MANAGEMENT POLICY WORKING GROUP MET ON TUESDAY, APRIL 25,
2017 AT 9:30 AM, AUSTIN CITY HALL
301 W. SECOND STREET
AUSTIN, TEXAS**

**Leslie Pool, Chair
Alison Alter
Delia Garza
Ann Kitchen**

Meeting Notes:

Meeting was called to order at 9:34 am.

Larry Schooler introduced the meeting format. Stakeholders had one representative from each organization sit around the table with the Working Group Members. Set up a less formal process than other Council meetings.

Each attendee introduced themselves and their organization.

Sam Angoori made introductory remarks regarding recent waste management contracts and how the working group was formed.

Jessica King made a presentation that outlined the Policy Issues identified by staff/ provided history and options for moving forward.

Participants began discussing purchasing process, issues related to confidential material submitted by vendors, etc. Moderator suggested identifying all questions for future discussion. Questions identified included:

- Would any of these changes to the process require any changes to the Charter?
- What type of information do Offerors typically request to be kept confidential?
- If anti lobbying is waived, what new information would the City have? What are other cities doing regarding anti-lobbying?
- What are other cities doing regarding confidentiality?
- What are the typical length on contracts?
- When should the city seek competition as opposed to adding to an existing contract?
- How would negotiations be impacted if proposal contents were publically available?
- Why is one company choosing not to bid on contracts?
- How could contract consolidation impact subcontractors?
- How could contract consolidation impact pricing or contract management?

- Is there a law or rule of requesting authorization of negotiation and execution of a contract in the same council action? Can those steps be separated? Is there a policy that prevents staff from sharing scope of work and scoring criteria prior to solicitation with board or commission?
- Can a history of ARR be provided? Also one for biosolids management?
- Please provide a cost estimate on waiving fees on special events.
- Can we receive an update on the status of the Zero Waste Master Plan?
- What is role of boards/commissions in reviewing, receiving and commenting on contracts? Can Boards and Commissions enter executive session to allow review of confidential info? Are there different requirements and expectations for people who aren't elected officials?
- How toxic are our utility poles? Can we have a better understanding about what happens to poles once moved and disposed?
- Can we have more info on different types of landfills?

Next Meeting:

Stakeholders suggested focusing on anti-lobbying and the purchasing process at the next meeting.

Adjourned 11:30 am